

Government of Pakistan
Cabinet Secretariat
(Aviation Division)

Following posts are lying vacant in Cabinet Secretariat (Aviation Division), Islamabad as per following details:-

S.No	Name of the Post with BPS	No. of posts	Qualification/Experience required	Domicile/Quota	Minimum and Maximum age limit
1.	Naib Qasid (BPS-01)	03	Primary Pass	Local basis	18-25 Years
		01	-do-	Disable quota	18-25 Years

Note:

1. Interested / eligible candidates who fulfill the criteria for the post mentioned above, may apply directly to this Division on the following prescribed form, which is also available on the website of Aviation Division i.e. www.aviation.gov.pk
2. The Government Servants may apply through proper channel.
3. Government Servants who have completed two years continuous service on the closing date of receipt date of the application would be granted age relaxation as admissible under the rules.
4. **Age Relaxation:-**
 - i) All candidates:- General age relaxation for a period of five (5) years in upper age limit.
 - ii) Disabled Candidates:- Age relaxation for a period of ten (10) years in upper age limit.
 - iii) Others: as admissible under the rules.
5. No TA/DA will be admissible for test and interview.
6. Incomplete application forms or received after due date will not be entertained.
7. Post applied for must be mentioned clearly on the top right corner of the envelope.
8. Candidate will have to produce original certificates/testimonials at the time of test/interview only short listed candidates on the basis of eligibility/suitability will be called for test/interview.
9. The candidates who fulfill the above mentioned conditions may send their particulars on prescribed form **without attachment of copies of educational and other documents** addressed to the undersigned within fifteen days of the publication of this advertisement.
10. Those candidates, who had already applied for the same post against Aviation Division's advertisement published on 28th October, 2018 (Daily Jang) and 30th October, 2018 (Nawa-i-Waqt) need not to apply afresh.

Section Officer (Admin)
Aviation Division
2nd Floor, PIA Building, Blue Area
Islamabad
Ph: 9244368 -9244140

Application No. _____
(For official use only)

**Government of Pakistan
Cabinet Secretariat
(Aviation Division)**

Paste
Passport Size Photograph

1. Post Applied for: _____
2. Full Name: _____
3. Father's Name: _____
4. Religion: Muslim Non-Muslim
5. Gender: Male Female
6. Domicile: Islamabad Capital Territory
7. Disability (if any) _____
8. CNIC Number:

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9. Date of Birth: (DD/MM/YY) _____ Age: (As on closing date) _____
10. Marital Status: Single Married
11. Postal Address: _____
12. Permanent Address: _____
13. Phone No. _____ Cell No. _____ E-mail address: _____
14. Academic Information:

Name of Degree/Certificate	Total Marks	Marks obtained	Major Subjects	Board/university

15. Experience:

Name of post	Duration		Name of Department
	From	To	

Certificate regarding correct information

It is certified that the information mentioned above is true and correct to the best of my knowledge and nothing has been concealed. Moreover, I have not been convicted by any court of law.

Date: _____

Signature: _____

